

## **JOSEPH A. DUGAN, JR. HALL OF VALOR**

Thank you for your interest in the Joseph A. Dugan, Jr. Hall of Valor at Soldiers & Sailors Military Museum & Memorial. The Hall of Valor Program, created in 1963, is designed to honor our local heroes who, during extraordinary times, showed courage and devotion to their comrades and our country by performing acts of valor in face of the enemy. With great pride Soldiers & Sailors can state that over 600 veterans from Western Pennsylvania are currently honored in the Hall of Valor, each of whom have received the equivalent of a Distinguished Flying Cross or higher for acts of valor during times of military conflict.

For each veteran inducted, an original personalized plaque is created. It will hang in the Hall of Valor for at least one year and retain a permanent spot in the Hall of Valor on a searchable kiosk. As an added value, the inductee (or nominator if inductee is deceased) receives two (2) complimentary tickets to the induction ceremony and reception, and a 1-year membership to Friends of Soldiers & Sailors. In order to continue and maintain this valuable program, starting October 1, 2007 there is a non-refundable \$50 administrative fee for each application. Please make sure that the application is complete and that the veteran being nominated matches all of the qualification requirements. Listed below are the items needed to be included with the application form and details on qualification requirements.

### **Qualification Requirements**

- Received one or more of the following medals for *acts of valor during period of military conflict*: The Medal of Honor, The Distinguished Service Cross, The Navy Cross, The Air Force Cross, The Silver Star Medal, The Distinguished Flying Cross or The Soldiers Medal. **Please note-** *some of these medals may have been received under non-qualifying circumstances. If you have any questions please call before sending in the application.*
  
- Veteran must be from Pennsylvania, either born in Pennsylvania, had a residence in Pennsylvania at the time of entering the service or lived the majority of their life in Pennsylvania after their military service.

**Application MUST include:**

- Original Photograph of the Veteran - preferably from the era when the medal was received; however non-military and/or more recent photograph can be used if no other is available. If a scanned photo must be used it must be scanned at 300 dpi and sent as a TIFF file. A scanned image will only be acceptable if it is scanned from a high quality original.
  
- Copy of the Citation, (General Orders or equivalent) containing a descriptive narrative citing the actions for which the medal was received.
  
- Copy of the DD214- or equivalent certifying the medal. (If Killed in Action/KIA a discharge is not applicable.)

**HINT:** *Use the attached form (Form 180) to request veteran's service records if needed from the National Personnel Records Center in St. Louis Missouri. Include as much information as possible with the form including G.O. numbers on discharge papers. This may help speed the process along. If you have trouble locating these records, contact your local state representative or senator's veteran liaison for assistance.*

- Completed Application Form (*Page 3 & 4*). Fill out each section to the best of your knowledge with the information from the paperwork in your possession. Feel free to send other documents (such as newspaper clippings or military records) that also support the veteran's valorous act. Other photographs (such as from the field while serving, planes flown or of the veteran's unit) are also encouraged to be included with the application.

**ALL ORIGINAL DOCUMENTS AND PHOTOGRAPHS WILL BE RETURNED.**

- \$50 Administrative Fee paid by major credit card, check or money order. Administrative fee is non-refundable. Please make sure all qualification requirements are met and that all documentation is included.

Inductions into the Joseph A. Dugan Jr. Hall of Valor occur once a year, usually on Memorial Day. Notification of acceptance will be sent to the veteran and the person of contact for the application about 6 to 8 weeks prior to the induction ceremony. If something is missing from the application a staff member will notify you shortly after it is received to request the information needed.

For all questions on the Joseph A. Dugan Jr. Hall of Valor please contact:

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## HALL OF VALOR APPLICATION FORM

**Date:**

### **Veteran /Nominee Information**

<b>First Name:</b>	<b>MI:</b>	<b>Last Name:</b>	<b>Suffix:</b>
<b>Qualifying Medal Awarded:</b>		<b>Date of Award:</b>	
<b>Rank:</b>		<b>Theater of Operation:</b>	
<b>Branch of Service:</b>		<b>Service Number:</b>	
<b>Date &amp; Place of Birth:</b>		<b>Date &amp; Place of Enlistment:</b>	
<b>County of Birth:</b>		<b>County of Enlistment:</b>	
<b>Address at time of Enlistment:</b>			
<b>Date of Discharge or KIA:</b>			

**Special Comments:** (Such as: type of plane/unit designation/ or details surrounding event not included in the citation)

**Current Address:** (if deceased address at time)

**Phone Number:**

**Email:**

**Date of Death** (if deceased):

**Veterans' Organization Associated with if applicable:**

## Contact Information for Person Filling Out Application

<b>Name:</b>	<b>Relationship to Veteran:</b>
<b>Address:</b>	
<b>Phone Number:</b>	<b>Email:</b>

**Check List for Application:**

<input type="checkbox"/>	<b>Photograph of Veteran</b>
<input type="checkbox"/>	<b>Copy of Citation</b>
<input type="checkbox"/>	<b>Copy of Discharge/ DD-214</b>
<input type="checkbox"/>	<b>Additional Photos Included</b>
<input type="checkbox"/>	<b>Additional Paperwork Included</b>
<input type="checkbox"/>	

**Application Fee - \$50**

**Check or Money Order** (Made payable to Soldiers & Sailors)

**Major Credit Card**

Visa MasterCard American Express Discover


**Card Number:** \_\_\_\_\_

**Expiration Date:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

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