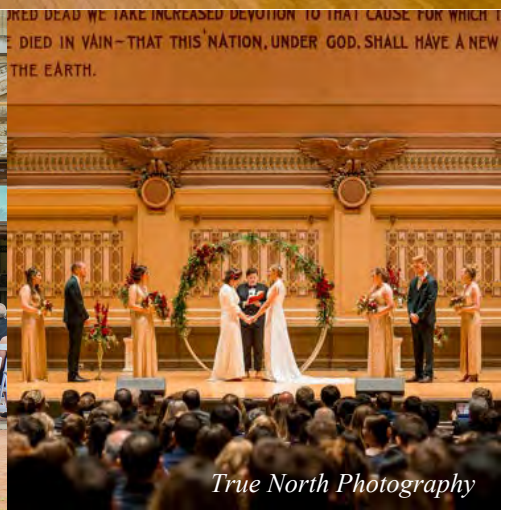
Start the Next Chapter of Your Modern Love Story

Soldiers & Sailors Weddings

Jorge Santiago Photography

Fineline Weddings

Wes Mosley Photography



True North Photography

Steven Dray Images

"Katie West and team at Soldiers & Sailors Memorial Hall and Museum made our wedding party a success! They were smart, attentive and sensitive to the many ways we opted to customize our reception within the ballroom. Vendors know and trust them. The ballroom is a grand space that added to the whole experience of a wedding reception. Our guests were wowed by its beauty and of the building' itself. Many guests commented on the historical nature of the museum exhibits and how fortunate they were to view them. All in all, a fantastic space and an amazing team!" - Joe on The Knot

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"We had both our ceremony and reception at Soldiers and Sailors, and it was absolutely stunning all around! The ceremony on the front patio was everything I'd hoped it would be, and the ballroom upstairs was just beautiful! The coordinator we worked with (Angela) was EXTREMELY helpful and very communicative, and answered all of my questions very quickly along the way. I knew our day was in good hands with her! This is the perfect venue because both the patio and ballroom can be dressed up or kept simple, and you can't go wrong either way. It was the perfect size for us, and I wouldn't change a thing! HIGHLY recommend this venue for anyone looking for a classy, elegant venue!" - Logan on The Knot

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"Soldiers & Sailors was the most perfect place I could have ever imagined having our wedding. We postponed our 2020 wedding to November 2021 and knew we had to keep this as our reception venue. Working with Amber was absolutely amazing throughout the entire process, and her organization and relationships with the vendors was top notch. The venue itself was absolutely stunning. We held our cocktail hour in the 3rd floor hallway and reception in the ballroom. We absolutely loved the openness of the dance floor with the hardwood floors naturally creating a ton of space for our guests to dance all night long. With their preferred vendors list, we were confident with all of our choices and extremely satisfied with all our vendors due to their relationships with the venue and knowledge of the space. Amber helped create the most amazing wedding day and experience for us and we would recommend the venue to anyone in Pittsburgh!! (Huge bonus - we got married at St. Paul's Cathedral down the street and the location of Soldiers & Sailors was absolutely perfect. Our guests were able to walk from the ceremony to the reception without transportation)" - Elizabeth on The Knot

Kristin SandersonPhotography

Basics:

The rental fee includes the Grand Ballroom, Board Room wedding party suite, 3rd floor foyer, and the wrap around Grand Balcony overlooking the main ballroom, from 8:00a.m. to as late as 11:00p.m. depending on reception end time, plus one hour for vendor load out. The grand ballroom easily accommodates 100 to 300 guests on the main floor, allowing ample room for a dance floor.

Amenities included in the rental fee consist of our in-house inventory of 72-inch round tables, white padded garden chairs, 8-foot banquet tables, 6-foot banquet tables, 32-inch round cake table, 48-inch sweetheart table, 30-inch round cocktail tables, and easels. Sales staff consultations, event diagram composition, and room setup and tear down are also included. The facility is climate controlled.

Our elegant 3rd floor foyer provides a welcoming area where your guests can enjoy cocktails and hors d'oeuvres. The balcony overlooking the Grand Ballroom is included for guest overflow during cocktail hour. For an additional fee, cocktail hour can be held in the 1st floor lobby and museum, or on our front patio, weather permitting.

An event manager and professional staff are on hand at every wedding to respond to any needs.

Security fees are incorporated into all bars. If you are hosting a wedding without a bar, security is still required for the duration of your event. Security fees are assessed at the yearly hourly rate.

Catering:

Clients must select one of our full-service caterers. You will find the full list with contact information on our Authorized Vendors pages.

Lauren Renee Photography

Steven Dray Images

Setup, Load In, Decor & Storage:

Storage space for your items is available during our normal operating hours starting the Tuesday prior to your wedding. Vendors may arrive as early as 8:00a.m. on the day of the reception.

Soldiers & Sailors does not provide decorations. We encourage our clients to be as creative as they like when it comes to setup and decorating, however decorations and setup may not cause damage, excessive cleaning and event recovery hardships, or safety hazards to the facility or artifacts. Please check with a member of our sales team for the most current list of decor restrictions.

Ashley Giffin Photography

Tyler Norman Photography

Jessica Lee Photography

Pricing & Payment Scheduling:

Our 2025 reception fee for the Ballroom is $6,750. Soldiers & Sailors offers a military discount (with proof of current or prior service), as well as a non-Saturday rental discount (excluding holiday weekends). Ask the sales department for details. Your reception rental time may also be extended for one hour for a fee of $500. We offer the opportunity to host your ceremony onsite for an additional $1,500 fee if you also host your reception onsite. Ceremony fees are not eligible for discounts.

Many clients hosting larger weddings elect to host their cocktail hour on the patio or amidst the museum's first floor lobby and surrounding wings of the museum, allowing their guests the opportunity to view a unique look into American history by telling the stories of the individuals that served our country through military equipment, artifacts and personal mementos. This option is suggested for weddings of 200+ and required for weddings of 250+. Each space is available for an additional $1,000.

Ceremony and patio or first floor lobby cocktail hour can be bundled for $2,000.

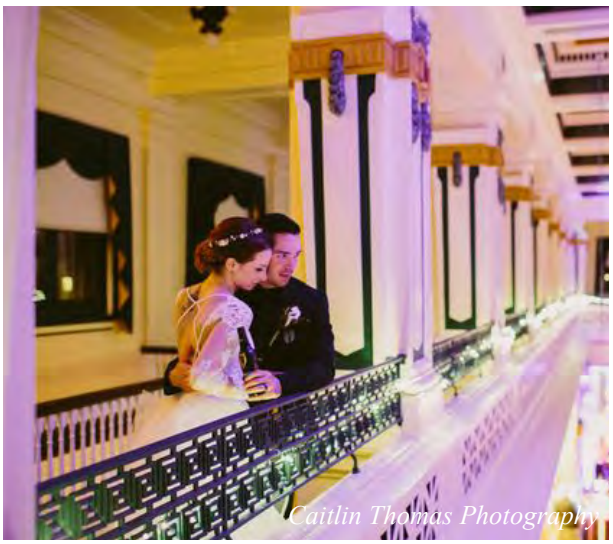
Schedule of payments and other due dates:

- 30 days after your contract is issued: $1,000 deposit and your signed contract are due
- 6 months prior to your wedding date: half of remaining rental fee is due
- 60 days prior to your wedding date: remaining rental fee balance and your event insurance certificate are due
- 10 business days prior to wedding: Bar bill and separate bar contract are due

Parking:

Along with street parking, there is a large public parking garage owned by the University of Pittsburgh, located beneath our lawn. The rate is a flat fee after 4:00p.m. on weekdays and all day on weekends.

For more details contact the garage at 412-624-7967 or visit their website, www.pts.pitt.edu/parking.


Caitlin Thomas Photography

Sky's The Limit Photography

Soldiers & Sailors

Bar Packages

Bar glassware, including champagne flutes, and linens are facilitated through your caterer.

4-Hour Open Bar Packages Include:

* Alcohol, Mixers & Garnishes
* Setup/Teardown of Bars
* Bar staffing: Bartenders based on guest count; 1 Bar Back; 1 Security Guard from beginning of cocktail hour through the end of your reception
* Allegheny County Tax

Bartenders Per Guest Count:

***Under 100 Guests:** Staffing fees not included in package cost. Billed at $25 per hour per bartender; $25 per hour for bar back; Security Guard at yearly hourly rate set by company (A rental team member will work with you to assess staff timing and cost)
***100 - 200 Guests:** 2 bartenders included
***201 - 300 Guests**: 3 bartenders included
***301+ Guests:** 4 bartender included

(Extra bartenders, if desired, will be billed separately at $25 per hour per bartender. 4 hour minimum)

SIGNATURE BRANDS

$32 per adult ($24 beer and wine only)

$12 per minor guest

(Optional 5th hour: $3.50 per adult)

Tito's Vodka
Bombay London Dry Gin
Bacardi Superior White Rum
Jim Beam Bourbon Whiskey
Johnnie Walker Red Label Scotch
Jack Daniels Whiskey

Wine - Woodbridge

Merlot, Cabernet, Moscato (Barefoot), Pinot Grigio, Chardonnay
(Optional tableside wine service: $15 per bottle)

Beer

Yuengling, Corona, Miller Lite

PREMIUM BRANDS

$37 per adult ($29 beer and wine only)

$12 per minor guest

(Optional 5th hour: $4.50 per adult)

Ketel One Vodka
Bombay Sapphire Gin
Captain Morgan Spiced Rum
Bacardi Superior White Rum
Johnnie Walker Black Label Scotch
Jim Beam Bourbon Whiskey
Maker's Mark Bourbon
Jack Daniels Whiskey

Wine - Kendall Jackson

Merlot, Cabernet, Pinot Noir, Riesling, Moscato (Barefoot), Pinot Grigio, Chardonnay
(Optional tableside wine service: $25 per bottle)

Beer

Yuengling, Miller Lite, Corona, Stella Artois

MIXERS & Garnishes: Coke, Diet Coke, Sprite, Ginger Ale, tonic water, soda water, orange juice, cranberry juice, grenadine, lemon, lime, cherry

OPTIONAL CHAMPAGNE TOAST/BAR SERVICE: $25 per bottle; 8 servings per bottle for toast

OPTIONAL MONEY/SHOT DANCE: $15 per bottle; Peach Schnapps or Sour Apple Pucker (1 bottle per 75 guests)

HARD SELTZER UPGRADE: $3 per adult guest for uncapped open bar service

If a listed product is unavailable the venue will select a comparable substitution.

Soldiers & Sailors Memorial Hall & Museum

Authorized Vendors

Catering

• **All the Best Catering** (Pgh Barbecue Company)	AlltheBestCatering.com Contact: Judee Henderson	412-341-0600 info@allthebestcatering.com
• **Big Burrito Restaurant Group** (Casbah, Eleven, Kaya, Mad Mex, Soba & Umi)	BigBurrito.com/catering Contact: Robin McDonough	412-361-3272x208 rmcdonough@bigburrito.com
• **Rania's Catering** (Provides Kosher & Halal catering options)	Rania.com Contact: Melanie Hoover	412-531-2222 info@rania.com
• **Roxanne's Catering**	rsecatering.com Contact: Roxanne Easley	412-606-5938 info@rsecatering.com
• **The Chef and I Catering**	ChefandICatering.com Contact: Kristopher Przybylek	724-295-2400 sales@cateringpgh.com

Linens & Tableware (Your caterer generally orders these on your behalf)

• **A-1 Rental** (Tableware Only)	A-1Rental.com Contact: Bill Porter	724-224-6224 A-1rental@hotmail.com
• **All Occasions Party Rental**	AllParty.com Contact: Julie Rhyner	412-471-2100 julier@allparty.com
• **Event Source**	EventSource.com Contact: Becky Wiley	412-809-8100 beckywiley@eventsource.com
• **Lendable Linens** (Linens Only)	LendableLinens.com Contact: Ed Amori	724-325-5555 edlendablelinens@comcast.net
• **Mosaic, Inc.** (Linens Only)	PartyMosaic.com Contact: Susie Perelman	412-562-2800 sperelman@partymosaic.com

SEATING, TABLES, STAGING, TENTING, & FURNITURE

• **A-1 Rental**	A-1Rental.com Contact: Bill Porter	724-224-6224 A-1rental@hotmail.com
• **All Occasions Party Rental**	AllParty.com Contact: Julie Rhyner	412-471-2100 julier@allparty.com
• **Event Source**	EventSource.com Contact: Becky Wiley	412-809-8100 beckywiley@eventsource.com
• **Flyspace Productions**	FlyspaceProductions.com Contact: Nicholas Burkhart	412-979-4721 nicholas@flyspaceproductions.com
• **Gray Phoenix Design** (Vintage Furniture)	GrayPhoenix.net Contact: Jim Lux	412-606-8563 grayphoenixpro@gmail.com

LIGHTING & DRAPING

• **Event Source** (Draping Only)	EventSource.com Contact: Becky Wiley	412-809-8100 beckywiley@eventsource.com
• **EF Lighting**	EFlightingPittsburgh.com Contact: Amanda Ditch	412-979-1459 amanda@eflightingpittsburgh.com
• **Flyspace Productions**	FlyspaceProductions.com Contact: Nicholas Burkhart	412-979-4721 nicholas@flyspaceproductions.com
• **Gray Phoenix Design**	GrayPhoenix.net Contact: Jim Lux	412-606-8563 grayphoenixpro@gmail.com
• **MediaQuest**	MediaQuest.biz Contact: Nolan Wherley	412-921-3360 n.wherley@mediaquest.biz

AUDIO VISUAL

• **Benack Sound Productions, Inc.**	BSPro.com Contact: Flip Benack	412-653-9950 flip@bspro.com
• **Flyspace Productions**	FlyspaceProductions.com Contact: Nicholas Burkhart	412-979-4721 nicholas@flyspaceproductions.com
• **MediaQuest**	MediaQuest.biz Contact: Nolan Wherley	412-921-3360 n.wherley@mediaquest.biz